

1. Having a rank in the Merit lists does not guarantee admission. Admission is strictly subject to passing the verification and authentication of the stated percentage of marks, date of birth, category, medium, academic qualifications, validity of Boards / Councils / Universities etc. with the original certificates, documents and testimonials.
2. For date of birth M.P. or its equivalent examination Admit Card/Certificate shall have to be verified in addition to verification of other documents uploaded by the applicant. The date of birth shall be recorded as in the M.P. or its equivalent examination Admit Card/Certificate. In case of difference the head of the institute may treat the application invalid.
3. If an applicant fails at any stage of such verification of details, her candidature will be cancelled by the authority of the Institution without referring the matter to the WBBPE for decision. The Institution authority will only forward a report of such cancellation to the Board.
4. Right to being enlisted in the SC/ST/OBC-A/OBC-B/PH/EX-SERVICEMEN/IN-SERVICEMEN category is reserved for candidates belonging to such category/ies, in terms of the valid certificates, issued by the competent authorities.
5. All applicants for 4% (four percent) seats under Vocational Category shall, however, be considered as “Un Reserved”.
6. **No vocational category candidate is eligible for the non- vocational category seats.**
7. An enlisted candidate may be denied admission, if there is mismatch between the statements, made and the documents, produced at the time of admission.
8. Only prescribed fees are chargeable.
9. Classes shall start in pursuance of the Circular/ Notice/ Directives/ Guidelines of the Government of West Bengal. However, institutions may take up online classes immediately after admission of students.
10. Subsequent Lists may be released only, if seats remain vacant category-wise after the expiry of the last date of reporting for admission in terms of the First List.
11. For subsequently listed candidates seven working days from the date of receipt of the list/s should be given.
12. Candidates suffering from contagious diseases like viral influenza, CORONA-viral infection etc. should not be asked to appear physically for admission. For their physical appearance, a certificate of registered medical practitioner, preferably attached to Government-run-Health Centres/ Hospitals will be required.
13. Expecting mothers should not be admitted.
14. All the relevant testimonials should be forwarded to the relevant Board /Council for verification immediately after admission.
15. The List of candidates admitted should be sent online (as per instruction to be issued) to the West Bengal Board of Primary Education immediately after admission process is over.
16. The provisionally approved merit lists of Management Quota candidates/ In-service Category applicant shall be sent afterwards on having the same from you for approval.

The above guidelines must be walled up in the Institution in full view of all concerned for knowledge and information of all.

Sd/-
Secretary